

**NCATE Steering Committee
Gallaudet University**

The NCATE Steering Committee met at 12:00 to 1:30 pm on February 15, 2001 in Fowler Hall 306. **In attendance:** Tom Allen (Dean), Lynne Blennerhasset (Psychology), Ronald Dreher (Physical Education) Pat Hulsebosch (NCATE Coordinator), Tom Jones (Graduate Education), Richard Lytle (Dept of Ed- Chair), David Martin (UG Education), Roz Rosen (Administration & Supervision. **Apologies:** Fran White (Counseling).

- I. **January Minutes:** We tabled the approval of minutes until the March meeting as SC members had not had time to read them.
- II. The SC extended a welcome to our new **Dean, Tom Allen** who reiterated his support for the Education Unit and the Self-Study process of NCATE.
- III. We have **future meetings** scheduled for:
 - March 8, 11:30 to 1:00 – FH 306
 - April 17: 9 – 12:00 – FH 306 (with T.J. Oakes- Consultant)
- IV. **Program Reviews** are in (with thanks and appreciation to SC members for their leadership in this). We hope to have them online during the next month to enable SC members and other faculty in unit to review the documents. In the Summer and Fall we may do some revisions based on feedback from accreditation bodies.
- V. **NCATE's Transition Plan** for moving from their prior requirements for accreditation to the new NCATE 2000 was distributed and we reviewed the expectations for our visit in 2001. We need to show what documentation we currently have available on the performance of our candidates and a PLAN for how we will strengthen and use our documentation in future years.
- VI. **Standards and Program Committees:** Pat distributed lists of current Standards Committee membership. SC members reviewed the lists and recommended that additional members be solicited and current members, perhaps, redistributed to provide representation from each program area whenever possible. Some Departments are very small, and have people serving on two committees or are not represented. There's also a desire to allow people to choose an area of self-study that they're interested in.

Standards committees will begin their work in the upcoming weeks. At the same time committees within different program areas will discuss how they can strengthen the performance assessment of their candidates. These simultaneous processes will inform one another.

Standards committees' initial tasks will be to:

- Unpack their standard
- Begin to generate some narrative about Gallaudet's response to that standard

- Begin to generate lists of artifacts or exhibits that document that standard
- List questions for the consultant

An initial rough draft of the narrative along with a beginning list of exhibits should be ready by April 6th to send to the consultant.

SC members asked for copies of the last NCATE accreditation report, as well as an example of an Institutional Report based on the new standards. Pat agreed to send out Gallaudet report, and send the URL for University of Houston at Clear Lake who was one of the pilot institutions who now has their report and document list on-line.

<http://ncate.cl.uh.edu/>

We spent some time discussing the implications of performance assessment for particular programs. As an example, Lynne discussed the ways in which the profession of school psychology does not support performance assessment for school psychologists as there are few mechanisms for feedback to psychologists about the impact of their work.

- VII. **Conceptual Framework**: Dave distributed the current version of the Conceptual Framework. This represents an effort to integrate input from the Steering Committee and Arts and Sciences. The document also includes the contextual information on Gallaudet, including our Mission Statement, etc. Tom Allen recommended that we revisit the Conceptual Framework to look for overlapping themes in an attempt to simplify. We discussed ways in which we might make the CF accessible and understandable to all members of the Unit, faculty, students, staff and partners.
- VIII. **Unit Transition Plan**: At the final School of Education and Human Services meeting in December a committee was formed to look at issues related to NCATE and the transition from SEHS to the new School of Graduate and Professional Studies (SGPS). That committee met yesterday and is working on a letter to the new Dean, Tom Allen, describing the Unit's needs in relation to NCATE requirements.