

***UG ECE Task Force
Field Experiences Committee
June 1, 2001***

Attending:, Katie Breedlove, Julie Cantrell, Carina Hed-Edington, Pat Hulsebosch, Julie Longson, Kellie Valdez, , Samuel Weber

FYI: All students pre-registered for class will meet with Vivian Rice, and complete Background Check prior to semester (looks like Fall UG's will have that done). Vivian will receive list of students and course requirements for field experiences.

Pat passed out copies of the syllabus from last Spring to show explanations of field experiences. Also gave out list of all courses with Field Experiences; Practicum I (grad) Guidelines; Summary from last ECE Advisory meeting.

Reminders

- ❖ Give students copies of the Clerc Center school year calendar first week of class (Don Mahoney); Give teachers copy of Gallaudet's academic schedule
- ❖ Exchange schedules: class times for UG's; class schedule for each classroom
- ❖ Get students weekly schedule first week of class
- ❖ Arrange an initial meeting between students and teachers before their first field experience; a social event (teachers return August 29; Nursery children on or around September 17 ??)
- ❖ Discuss Professional Code of Ethics (including confidentiality) in first class
- ❖ Give students copy of dress code

What Teachers Would Like from Students

- ❖ Information about them:
 - Student's name
 - What year they are in school
 - Past experiences with children/schools
 - Signing skills
 - Long-term goals (future work setting, age level)
 - Short-term goals (for this semester)
- ❖ A resume would be great
- ❖ Feedback from students
 - What did they like about the experience?
 - What did they find helpful

- How can the teachers/school improve the experience for them?
- ❖ Possibly ask for feedback (anonymous) at mid-term so teachers can respond

What Teachers Would Like from Instructor

- ❖ Explain Reggio Emilia (sp?) to students before they first come to Kendall (will learn some in Curriculum course, but maybe also a review and/or written material)
- ❖ Every 2-3 weeks send a “what’s up” email to teaches
- ❖ Come with the students during their field experience 1-2 X’s a semester
- ❖ Articles on what’s new in the field
 - Possibly the same ones students are reading
- ❖ Copy of the syllabus w/ expectations for the field experience

Program Recommendations

- ❖ Students should have some experience with home visits, IEP meetings, developing materials for parents sometime during the program
- ❖ Important that students learn about anecdotal records, documentation, child study

Guidelines for Students

- ❖ Set up a consistent, 1x a week, block of time to be in the classroom—same time every week for 10 weeks minimum
- ❖ Morning times the best time since afternoons are nap times
- ❖ Student must arrive on time, on the day scheduled
- ❖ If an emergency comes up student must contact the school/teacher BEFORE scheduled time
- ❖ Student and teacher will discuss communication in their first meeting: how best to contact if emergency absence; when is the best time to ask questions
 - Don’t interrupt teaches while teaching
- ❖ Teachers can and should use their professional judgment if students ask to vary their schedule: e.g., make up days missed for emergency; come extra days during Gally spring break; come at a different time
 - Teachers will feel free to say no to students if they’re uncomfortable with request OR yes if they feel it makes sense
 - There should not be a rush to make up a lot of time near the end of the semester

- ❖ Follow Kendall/Classroom dress code (will get copies from Gail, Katie or teachers)
 - Team 1/2/3 prefers no piercings (other than ear)

- ❖ Fine to interact with children when the children are engaged in independent activities
 - Be responsive to child
 - Don't ever push away a child who tries to interact with you
 - If child unsure or shy then back-off until s/he more comfortable

(Check on possibility via Clerc policies of using video or photos to document children's knowledge, as is used in RE)

- ❖ Gallaudet students should not be left alone with children

- ❖ Students may be asked to change diapers or help with bathroom

- ❖ Fine to read to children 4-5 times during the semester